

1. Use the asterisk (\*) sign: To broaden your search, use an asterisk (\*) at the end of a word or partial word. For example, "auto\*" would return all postings starting with **"auto"**, such as **"auto"** or **"automobile"** or **"automation"**, etc.

2. Use quotation marks (" "): For exact results, use quotation marks (e.g., **"ac adapter"**). If the results are not satisfactory, try again without quotation marks (e.g., ac adapter).

3. Use the plus (+) sign: When using the operator "+" a keyword will definitely appear in the search results (i.e. **"red+apple"** will return results containing **"apple"**, but may not contain **"red"**, although those with the word **"red"** will be listed first.) Please note: Do not leave any spaces between the "+" sign and the keyword.

4. Use the minus (-) sign: When using the operator "-" sign, a keyword will not appear in the search results. (i.e. **"apple-red"** will return all results containing **"apple"**, but no results containing **"red"** will appear.) Please note: Do not leave any spaces between the "-" sign and the keyword.

5. Remember, make sure that no punctuation marks except +, -, and " " are included in your keyword phrase (i.e. bearing 3000/sec).

If you encounter any problems during browsing or searching, please visit our [Frequently Asked Questions](#) for a solution.